

Minutes of the Committee Meeting held on Tuesday 25 October 2016 at Trinity School Bury

Present

Officers: Graham Bolton, Chairman; Tina Dixon, Vice Chairman/Website; Jean Seymour, Secretary/Programmes; Rosemary Artley, Treasurer, Flowers and Gifts

Committee: Chris Babbs, Trustee; June Bowker, Programme Advertising; Dorothy France, Minutes Secretary/Membership; Tony Patten, Concert Seating (Assistant); Rachel Riley, Concert tickets; Geoffrey Stokes, Rehearsal Seating; Sarah Taylor, Facebook/Website.

Ex officio: Juan Ortuño, Director of Music.

The meeting had been called to finalise the arrangements for the concert on 8 November 2016 at Bury Parish Church. Volunteers would be needed to sell programmes and deal with tickets. The venue would cost £250. Refreshments would be provided by the church and donations requested.

Juan had formed the orchestra but his first choice of lead violin is not available and he would feel happier to invite two 1st violins instead. Jonathan would play the recitatives on his keyboard – if positioned in the centre, behind the choir, he would be able to help the tenors. The front pews would be moved on the Sunday evening ready for Monday's rehearsal and the staging would not be used. Choir members would be required to replace the pews and move chairs after the concert. Juan warned us that the rehearsal would probably last more than 2 hours. He would be having an orchestral rehearsal on the Sunday night and starting with orchestra at 6pm on the Monday. The tenor soloist would come to Trinity School on Tuesday 1 November at 6.30 pm to rehearse the arias. Jean would arrange this with the school.

The Mayor and Consort would attend the concert. Advertisers would need tickets and Rachel would send them.

Advertising: the Archivist had left Bury Library so posters and flyers were not distributed. Members would be asked to do this in their local areas.

Announcements had been sent to local papers. The programme would be completed as soon as Jean had all the relevant information.

Laurette Evans had offered to help on the night, and would be invited to deal with tickets at the door, as she was not singing in the concert. Sarah and Jean volunteered to sell programmes. Graham would also ask other choir members* to help.

The sub-committee of Naomi, Rosemary and Rachel would meet to discuss the appearance of the choir.

The next committee meeting would be on Tuesday 15 November at 6.30 pm before the rehearsal to discuss the Christmas Festivities' concert and possible second performance of *The Armed Man*; the Church of St Mary Le Baum, Rochdale, is interested in staging the concert. Chris said he is willing to investigate if the Imam at the local mosque would take part; however, it was agreed to await confirmation of the event.

* Following the meeting, Marion Kaufman agreed to assist in selling programmes.